

1970

Golden Gate College School of Law Bulletin - 1970-1971

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GOLDEN GATE COLLEGE



SCHOOL OF LAW 1970-1971

SCHOOL OF LAW

APPROVED BY THE

AMERICAN BAR ASSOCIATION

AND

ACCREDITED BY THE

COMMITTEE OF BAR EXAMINERS,

STATE BAR OF CALIFORNIA

1970-1971

SEVENTIETH YEAR



**GOLDEN
GATE
COLLEGE®**

536 MISSION STREET

SAN FRANCISCO, CALIFORNIA 94105

CONTENTS

CALENDAR	4
GENERAL INFORMATION	5
STUDENT SERVICES AND ACTIVITIES	10
COLLEGES & UNIVERSITIES REPRESENTED IN STUDENT BODY	13
ADMISSION REQUIREMENTS AND PROCEDURES . .	15
ACADEMIC REQUIREMENTS AND REGULATIONS . .	18
TUITION AND FEES	22
CURRICULUM	25
COURSES OF INSTRUCTION	26
SCHOOL OF LAW FACULTY	31
COLLEGE ADMINISTRATION	33
TRUSTEES OF GOLDEN GATE COLLEGE	35
GOLDEN GATE COLLEGE ASSOCIATES	37

GOLDEN GATE COLLEGE BULLETIN

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The College reserves the right to change regulations, curricula, tuition and fees, or any other aspect of its programs described in this bulletin.

Design : Nicholas Newbeck



CALENDAR

SUMMER SESSION, 1970

June 8-Aug. 14

FALL SEMESTER, 1970

Registration—New Students	Aug. 24-28
Registration—Continuing Students	Aug. 26-28
Orientation—New Students	Aug. 25-28
Classes Begin	Aug. 31
Two-unit Classes End	Nov. 9
Thanksgiving Recess	Nov. 26-28
Fall Semester Ends	Dec. 18
Christmas Recess	Dec. 21-Jan. 3
Study and Examination Period (no classes)	Jan. 4-15

SPRING SEMESTER, 1971

Registration—All Students	Jan. 6-8
Orientation—New Students	Jan. 12-15
Classes Begin	Jan. 18
Two-unit and Four-unit Classes End	Feb. 19
Study and Examination Period (no classes)	Feb. 22-March 5
Classes Resume	March 8
Classes End	May 14
Study and Examination Period (no classes)	May 15-June 1

HOLIDAYS

The School of Law and Law Library will be closed on the following holidays:

Independence Day	July 4, 5 & 6
Labor Day	Sept. 7
Thanksgiving Day	Nov. 26 & 27
Christmas	Dec. 25 & 26
New Year's Day	Jan. 1 & 2
Washington's Birthday	Feb. 22
Memorial Day	May 30 & 31

GENERAL INFORMATION

Golden Gate College is a privately supported, coeducational college, incorporated under California law as a non-profit, non-sectarian, degree-granting institution. It is accredited by the Western Association of Schools and Colleges and governed by an independent Board of Trustees.

The School of Law is on the approved list of the American Bar Association and accredited by the Committee of Bar Examiners of the State of California. It was established in 1901 as a branch of the San Francisco Y.M.C.A. and was the first law school in California to offer evening instruction. It was incorporated in 1910 with the right to confer degrees, and became an integral part of Golden Gate College in 1923 when the latter was incorporated as a non-profit collegiate institution.

In recent semesters, enrollment in the School of Law has averaged about 350 students; and total College enrollment, about 2,800.

Golden Gate College offers evening programs leading to the Master's degree in Business or Public Administration and post-graduate courses in preparation for the Certified Public Accountant Examinations.

The College conducts morning and evening programs leading to the Bachelor's degree in Business Administration and Accounting, morning programs for the Bachelor's degree in Economics and Political Science, and evening programs for the Bachelor's degree in Insurance and Traffic.

Located at 536 Mission Street, near First, in the downtown business district of San Francisco, the College is close to rail and bus terminals, and readily accessible by private transportation, with ample parking facilities nearby.

The College and the School of Law are approved by the Veterans Administration and the State of California for the enrollment and training of veterans.

All correspondence, inquiries, requests for information (including class schedules), application for admission and transcripts or other documents concerning the School of Law should be addressed to the Dean, School of Law, 536 Mission Street, San Francisco, California 94105. The phone number is 391-7800 (area code 415).

Admission to the Bar

Graduation from the School of Law of Golden Gate College will satisfy the *legal* educational requirements for admission to the bar in California and elsewhere in the United States.

In California every law student must register with the State Bar of California within three months after commencing the study of law, and must file formal application to take the bar examination within the time specified in the rules. Copies of the California Rules and all registration forms and applications are available in the Law School office.

Each state has special requirements concerning registration, residence, and *pre-legal* education. A digest of each state's requirements is on file in the Law Library.

Programs of the School of Law

The School of Law offers both full-time and part-time programs leading to the degree of Doctor of Jurisprudence (J.D.).

DAY DIVISION: A three-year curriculum is offered in the Day Division. Students are admitted to this Division only at the beginning of the Fall Semester, and are required to attend full-time in both the Fall and Spring semesters. They must carry the full prescribed curriculum in the first year, and an average of 14 units per semester during the remaining years. Classes are held five days a week, Monday through Friday, between 8:30 a.m. and 4:30 p.m. Examinations are held during the day, or in the evening between 7:00 and 10:00 p.m.

EVENING DIVISION: A four-year curriculum is offered in the Evening Division, requiring part-time attendance in both the Fall and Spring semesters and at least two Summer Sessions. Students are admitted to this Division at the beginning of the Fall or Spring semester. A student who begins his studies in the Spring Semester will normally carry a reduced load of six units his first semester and will require 4½ years to complete degree requirements in the evening division or 3½ years if he transfers to the Day Division. Seventy-eight of the units required for graduation may be taken in the Fall and Spring semesters. The remaining units must be taken in

Summer Sessions. Classes are held from 6:50 to 9:30 p.m. in the Fall and Spring semesters, and from 6:30 to 9:30 p.m. in the Summer Session. The schedule is arranged so that a student will usually attend classes three nights a week.

Clinical Legal Studies

The School of Law also offers a Clinical Legal Studies Program to supplement theoretical instruction so that students may witness actual practice under the guidance of practicing attorneys.

This program was started in the 1969-70 academic year. Forty students participated, working for private firms, district attorneys, public defenders and various agencies. The latter included the American Civil Liberties Union, NAACP Legal Defense Committee, Alameda County Legal Aid Society, Berkeley Neighborhood Legal Services Foundation, San Francisco Neighborhood Legal Assistance Foundation, Marin County Municipal and Superior Courts, and San Francisco Barristers Association.

Students receive credit for participating in the Clinical Legal Studies Program. Besides time spent with attorneys or agencies, they attend required evening seminars under the direction of a member of the Law Faculty and share their experiences through reports and discussions.

The Law School Library

The School of Law Library is located in modern, well-lighted and carpeted quarters adjoining the College Library. With the entrance on the first floor, the split-level arrangement houses approximately 35,000 volumes which include all necessary materials for research in law, e.g., the National Reporter System, looseleaf services, bound legal periodicals, state and Federal statutes, English reports and statutes, and a large collection of treatises and scholarly texts. Providing ample seating space for study in a quiet atmosphere, the Law Library is open from 8 a.m. to 10 p.m., Monday through Friday, and from 10 a.m. to 5 p.m. on Saturday and Sunday. It is closed on College holidays. During the semester break and extended holiday vacations, the Library is open and changes in the operating hours during these periods are announced.

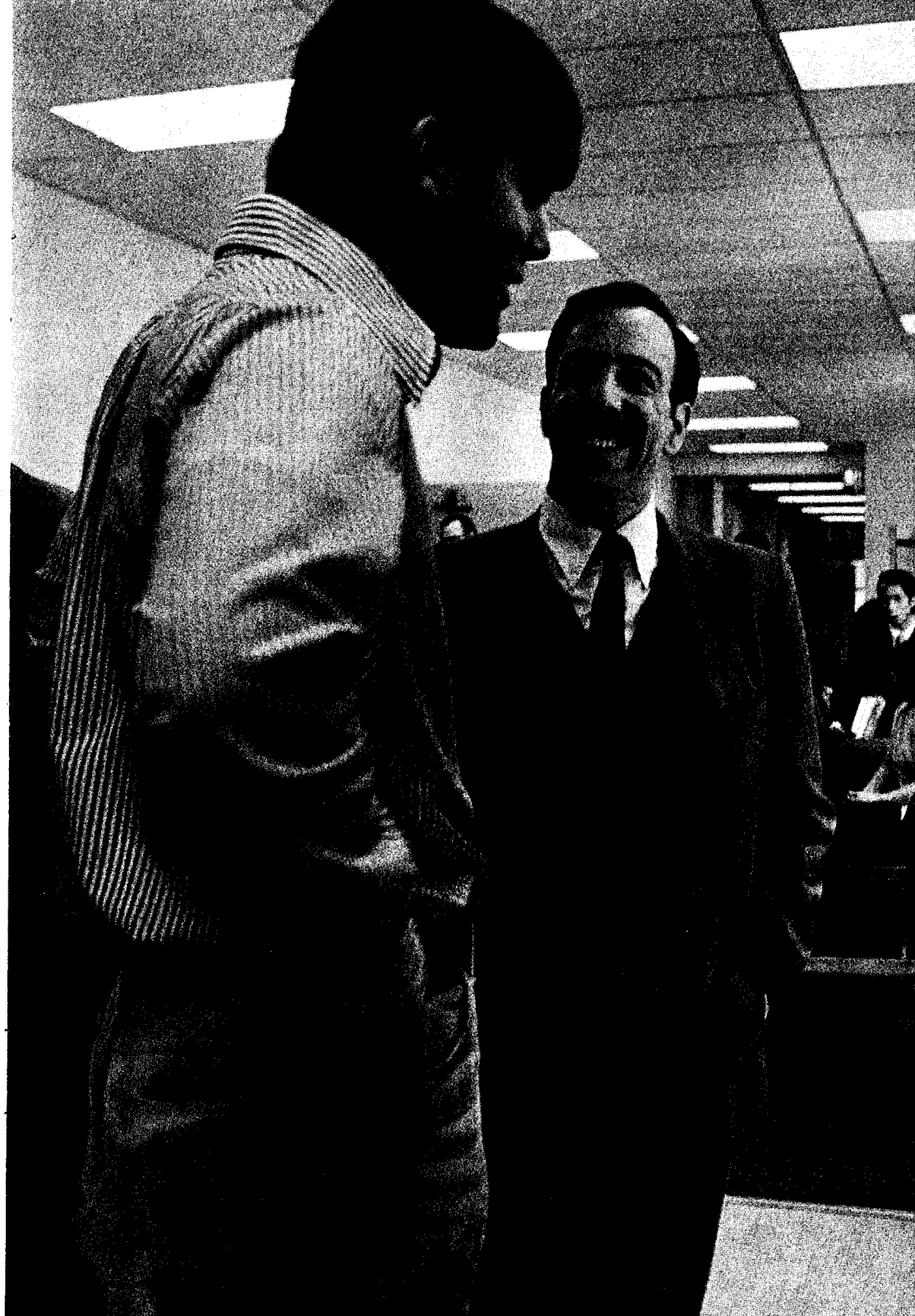
Law Survey

The School of Law, in conjunction with Bancroft-Whitney Company, publishes an annual survey of California law, entitled *Cal Law: Trends and Developments*. Under the supervision of a member of the law faculty, students do the basic research for the project and work with the authors of the various articles. The lead articles are written by recognized experts from the California law schools and from private practice. Each volume covers decisional law and important new legislation during the year. The purpose of the survey is to indicate new developments and trends during the period and to analyze decisions and statutes as to probable future effect. The first volume was published in July 1968.

Alumni Advisors

The alumni of Golden Gate College maintain a continuing interest in its affairs and contribute to its progress in a variety of ways: advice to prospective students; service on the faculty and curriculum advisory committees; assistance in vocational counseling and placement of students; and financial support of the College through gifts to the annual Alumni Fund.

Graduates of the Law School are available in many cities in California to assist and advise persons interested in admission to the School. The name and address of the Alumni Advisor in any area will be furnished on request.



STUDENT SERVICES AND ACTIVITIES

Services

PLACEMENT SERVICE: The College's Career Planning and Placement Center provides assistance to students who wish part-time, full-time and summer jobs related to the field of law. The Center maintains a file on applicants seeking career positions, and a file of organization résumés of firms which may be interested in hiring third-year law students or attorneys who have been admitted to the State Bar of California. The Center also has a library of vocational information and brochures of business firms and government agencies to enable students to explore employment opportunities early in their academic careers.

FINANCIAL AID: The purpose of the Financial Aid Office is to provide counsel and financial assistance to students in order that they may reach their stated educational goal. Detailed information about the diverse programs is available through the Financial Aid Office. The sources of assistance are generally divided into three categories: Loans, Tuition Fellowships, and the Federal College Work-Study Program.

The major source of financial aid for law students is the Federally Insured Student Loan Program. Additionally, law students are eligible for the National Defense Student Loan Program; however, such funds are severely limited.

Under these programs, students may borrow a maximum of \$2,500 and \$1,500, respectively, per academic year, with no obligation to repay principal or interest until nine months after graduation. The Federal government pays all interest until the student begins to repay the loan.

Tuition fellowships are generally reserved for law students who have successfully completed at least one full year of study. The Law School also participates in the American Bar Association Student Loan Program for second and third year law students. The Federal College Work-Study Program provides part-time employment for law students. This program is intended to assist students financially and also to provide relevant work experience.

Students who intend to apply for financial aid should communicate directly with the Office of Financial Aid. Applications are avail-

able and should be filed with the Office two months prior to the beginning of each semester. The deadlines for receipt of completed applications are:

For the Fall Semester July 15, 1970

For the Spring Semester December 4, 1970

For the Summer Semester April 15, 1971

BOOKS AND SUPPLIES: The College Bookstore stocks all required textbooks and related materials. Upon request, it will order special supplementary material recommended by instructors. The Bookstore is open Monday through Thursday from 9:30 a.m. to 12:30 p.m. and from 5:30 p.m. to 7:30 p.m. It is closed on Fridays and weekends.

RECREATIONAL FACILITIES: All male students of the Law School may use the recreational facilities of the Embarcadero Branch of the San Francisco Y.M.C.A. at 166 Embarcadero or 177 Steuart Street upon presentation of their Student Bar Association membership card and payment of a 10c towel fee. The College, through the Office of Student Affairs, pays the 90c per student use charge.

Activities

The Student Bar Association (S.B.A.) serves as a medium of communication and planning between the students, faculty, administration and Board of Trustees in making decisions and policies affecting the academic community. The S.B.A. arranges various programs to enhance the study of law, provide for recreational needs, and stimulate emotional unity among law students.

Representatives of the S.B.A. serve as voting members on various academic and administrative committees and study groups of the College and the School of Law. These include committees on curriculum, faculty personnel, financial aid, grading system revision, library, scheduling, and student rights and responsibilities, as well as the President's Advisory Committee.

Activities coordinated by the S.B.A. include the following:

LAW STUDENTS CIVIL RIGHTS RESEARCH COUNCIL: To gain valuable practical experience and utilize their special skills, LSCRRC members assist attorneys and organizations in the civil

rights field. Golden Gate's chapter has instituted a program through which students ride as observers with police officers on evening shifts.

TRIAL TACTICS SYMPOSIUM: To provide students valuable contacts with practicing attorneys and to maintain an awareness in the legal community of Golden Gate's School of Law, this program sponsors a series of speakers who discuss various phases of civil litigation. The afternoon meetings are filmed on closed-circuit television and are thus available for viewing by evening students.

SPEAKERS FORUM: To enable students to obtain diversified views concerning the practice of law, various noted attorneys and members of the judiciary in the Bay Area are invited to speak at the school.

NATIONAL MOOT COURT: Students who wish to improve or utilize their forensic ability may participate in national moot court proceedings. A series of elimination rounds are held at Golden Gate, with prizes given to the three winners, who then represent the school in the national competition.

HIGH SCHOOL SPEAKERS BUREAU: To inform high school students about the study and practice of law, Golden Gate law students attend gatherings at high schools in the Bay Area. The Constitutional Rights Foundation has drawn up a series of questions which are used as a basis for discussion at these sessions.

STUDENT NEWSPAPER: To keep students informed about current events connected with the school and to offer intellectual stimulation, law students write and edit a newspaper, *Caveat*.

SPORTS: An intramural athletic program provides a popular diversion for law students. A football league and a billiards tournament have been established, and other sports are organized depending on student interest.

SOCIAL ACTIVITIES: Through the Student Bar Association, discount season tickets may be obtained for the San Francisco Symphony. The Law Wives Club provides social activities for the wives of law students, conducts a series of informative meetings for the wives during the year, and provides a scholarship for a second-year student. Dances, picnics, and other social events are held several times during each school year.

COLLEGES AND UNIVERSITIES REPRESENTED IN THE STUDENT BODY

In the Fall Semester 1969, graduates of 74 accredited senior colleges were enrolled in the School of Law of Golden Gate College. The institutions represented are as follows:

American University	Miami University
Arizona, University of	Michigan, University of
Armstrong College	Nevada, University of
Boston University	New York, City College of
Brigham Young University	Northern Montana College
California State College, Hayward	Pacific, University of the
California, University of	Pennsylvania State University
Berkeley	Pennsylvania, University of
Davis	Princeton University
Los Angeles	Purdue University
Santa Barbara	Queens College
Carleton College	Roosevelt University
Central Michigan College	St. Ambrose College
Chicago, University of	St. Edward's University
Chico State College	St. John's University
Claremont Men's College	St. Mary's College
Colorado State University	St. Thomas, College of
Colorado, University of	Sacramento State College
Columbia University	San Diego State College
Connecticut College for Women	San Francisco State College
Dominican College	San Francisco, University of
Duke University	San Jose State College
Florida State University	Santa Clara, University of
Golden Gate College	Seton Hall University
Gonzaga University	Skidmore College
Harvard University	Sonoma State College
Illinois, University of	Southern California, University of
Immaculate Heart College	Stanford University
Iowa State University	Syracuse University
Kansas, University of	Temple University
Kenyon College	Tulane University
La Sierra College	United States
Lewis & Clark College	Merchant Marine Academy
Long Beach State College	United States Naval Academy
Long Island University	Utah, University of
Loyola University	Washington University
Maryland, University of	Whitman College
Massachusetts, University of	Wisconsin, University of

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ADMISSION REQUIREMENTS AND PROCEDURES

Admission Requirements

The School of Law acts on all applications for admission through its Committee on Admissions. The Committee considers the applicant's academic record and his score on the Law School Admission Test, and may require a personal interview.

EDUCATION: An applicant for admission as a degree candidate should hold a bachelor's degree from an accredited college at the time of registration. In special circumstances, exceptions may be made by the Committee on Admissions.

An applicant who has previously attended another law school will be admitted only if he withdrew in good academic standing and has an honorable dismissal.

LAW SCHOOL ADMISSION TEST: An applicant for admission as a degree candidate must take the Law School Admission Test and have a copy of the score report sent directly to the School of Law, Golden Gate College, 536 Mission Street, San Francisco, California 94105.

This test is given four times a year: in February, April, July or August, and November. Test centers have been established throughout the United States. A nominal fee is charged for the test. Application to take the test must be on file with the Educational Testing Service at least two weeks prior to the test date. A bulletin of information and an application form may be obtained from the Law School office or by writing to Law School Admission Test, Educational Testing Service, Box 944, Princeton, New Jersey 08540.

ADMISSION WITH ADVANCED STANDING: Credit will be allowed only for courses satisfactorily completed at a law school approved by the American Bar Association.

NON-DEGREE STUDENTS AND AUDITORS: A graduate of a law school approved by the American Bar Association or a member of the State Bar of California or another state, may take courses as an auditor or for credit as a non-degree student.

A person who satisfies the educational requirements for admission

to the Law School and whose previous education and experience has been such as to indicate that he can do the work satisfactorily may, subject to the approval of the Dean and course instructor, take selected courses.

Persons wishing to enroll as non-degree students or as auditors must complete the admission procedures specified below, including submission of transcripts or other documents supporting eligibility for admission. The regular schedule of tuition and fees applies to auditors and non-degree students.

Admission Procedures

APPLICATION AND SUPPORTING DOCUMENTS: An applicant for admission must

- i) File an application on a form provided by the Law School;
- ii) Have an official transcript sent directly to the Law School by each college or university attended, including any graduate studies;
- iii) If he is a degree candidate, have a copy of his score report on the Law School Admission Test sent directly to the Law School by the Educational Testing Service;
- iv) Pay a \$15.00 non-refundable application fee.

An applicant who has attended another law school must also have an official transcript sent directly by that school and, unless the transcript clearly so indicates, must obtain a certification of honorable dismissal while in good academic standing.

DATES FOR APPLICATION:

For Fall Semester admission, both divisions, application and supporting documents should be on file not later than June 1. Applicants whose files are complete by March 1 will be notified by March 15. Other applicants will be notified by June 15.

For Spring semester admission, Evening Division only, application and supporting documents should be on file not later than January 2. Applicants whose files are complete by December 1 will be notified by December 15. Other applicants will be notified by January 10.

No action will be taken until the application and all supporting documents have been received by the School of Law. If the applicant will not have completed his undergraduate studies by the application date, transcripts of all work completed to date should be furnished as a basis for provisional action by the Committee on Admissions.

Applicants who have not submitted the information necessary for provisional action by the stated date will be considered only if there are vacancies.

ACCEPTANCE DEPOSIT: A deposit of \$65.00 is required of all applicants upon notice of admission. If not paid when due, the admission will be cancelled. The deposit is not refundable except for death, supervening illness, or induction into the armed forces, but is credited toward the applicant's initial tuition payment. Further details are set forth with the notification of admission.

Deferred Admission Policy for Applicants Serving in the Armed Forces

A person who wishes to attend Golden Gate College Law School but whose initial enrollment will be delayed because of current or intervening active service in the Armed Forces may apply for "Deferred Admission" in accordance with the procedures set forth herein.

The applicant must comply fully with all admission procedures in effect at the time of application, including filing transcripts and LSAT Score report and paying the applicable application fee, and must request a Supplemental Application-Deferred Admission form.

If the applicant is acceptable under Admission Standards and Policies in effect at the time the application is completed, Deferred Admission will be granted as of the "deferred date" requested in the Supplemental Application, but not later than the opening of the Fall Semester immediately following his discharge from active service.

On or before the preceding December 1st, if the admission is for the Spring semester, or the preceding April 15th, if the admission is for the Fall semester, the deferred applicant must, in order to retain his admitted status,

- (i) Either notify the School in writing of intent to enroll at the deferred date and pay any acceptance deposit then required, or
- (ii) Notify the School in writing that he will not be discharged from active duty in time to enroll at the deferred date, submit proof thereof, and request an extension to a later date.

A failure to comply with the preceding regulations or to submit any documents required will result in cancellation of the Deferred Admission.

ACADEMIC REQUIREMENTS AND REGULATIONS

Academic Requirements

The requirements for the degree of Doctor of Jurisprudence are:

(i) Three years in residence as a student in the Day Division carrying not less than 24 units each year, or four years in residence as a student in the Evening Division;

(ii) Completion of 84 units of study in accordance with the prescribed curriculum; and

(iii) A cumulative average grade of 70 or better in all graded courses.

GRADES: Grades are recorded in numerical form on a scale ranging from a maximum of 100 to a minimum of 40. A grade below 50 is a failure and no credit is allowed for the course. A failure in a required course must be removed by taking the next succeeding examination in that course and achieving a passing grade. If for any reason a student is re-examined in any law course, the earlier grade is expunged; if the grade on re-examination is 70 or better, a "pass" is recorded and if below 70, the grade received on re-examination is recorded. A failure in an elective course may similarly be removed. No course may be repeated.

In year courses, one grade is recorded for the entire course.

Certain courses including most seminars are "for credit only" and no grade other than pass or fail is entered on the student's record.

An average of 70 is required for each year's work and for all work completed in order to maintain satisfactory status.

PROBATION: A student whose average for any year or whose cumulative average is below 70 may continue for the following academic year on probation only with the consent of the Faculty Committee on Academic Standards. Any student who wishes to seek such consent must file with the Office of the Dean a petition to be permitted to continue on probation.

EXAMINATIONS: In most courses, the student's final grade is determined by his grade in the course examination or examinations. A final examination is given in all courses except seminars. In all year courses in the first and second years, a mid-year examination is also given. The instructor determines the respective weights given to and the material to be covered by the two examinations.

Usually, the same examination is given simultaneously to all students taking a particular course in Day and Evening divisions, and such examinations are scheduled between 7:00 p.m. and 10:00 p.m.

All examinations must be taken at the time scheduled. Failure to do so will result in a grade of 40 being recorded for that examination. It may be removed only by showing good cause for not taking the scheduled examination and then passing a re-examination. A fee of \$10.00 is charged for each re-examination.

Academic Regulations

COURSE OF STUDY: Students in the Day Division must take the prescribed curriculum in their first year; thereafter they must take a minimum of 12 units each semester and complete those courses required for graduation. Students in the Evening Division must take the prescribed curriculum in their first year; thereafter they must take not less than nine or more than 11 units each semester and complete those courses required for graduation.

No student may take more than six units in any Summer Session.

A student enrolled in one division may not take courses in the other division, except seminars and during Summer Sessions.

Transfer from the Evening Division to the Day Division will be permitted only at the end of an academic year. Transfer from the Day to the Evening Division will be permitted at the end of an academic year and, at the discretion of the Dean and Faculty, may be permitted during an academic year.

No student may, without prior approval, register for courses in any other school or college while attending the School of Law, or receive credit for any course taken at any other law school.

ATTENDANCE: Regular attendance is required in all courses. A student may be dismissed at any time if, in the opinion of the Faculty,

his attendance at classes is so irregular that there is reason to believe that he is not faithfully and diligently pursuing his studies.

Three consecutive absences in any course will be grounds for dropping the student from that course unless a leave of absence has been granted. Application for a "short-term" leave of absence should be made to the Dean's office in advance of any contemplated absence of more than one week. In cases where the absence of a student is due to an emergency which prevented application for leave in advance, notification and request for leave should be made at the earliest opportunity. A student dropped from more than one course for non-attendance will be dismissed from the Law School.

WITHDRAWALS AND PROGRAM CHANGES: During the first two weeks of the semester a student may drop or add a course or change his program without prior approval, provided his changed program conforms to the regulations governing number of units and required courses for his year and division.

After the first two weeks of the semester a student may not drop or add a course or change his program without prior approval of the Dean. No course may be dropped after the commencement of the examination period in which the final examinations for that course is given.

A student who is currently enrolled and in good standing may request an honorable withdrawal from the School at any time prior to the commencement of the Spring Semester examination period.

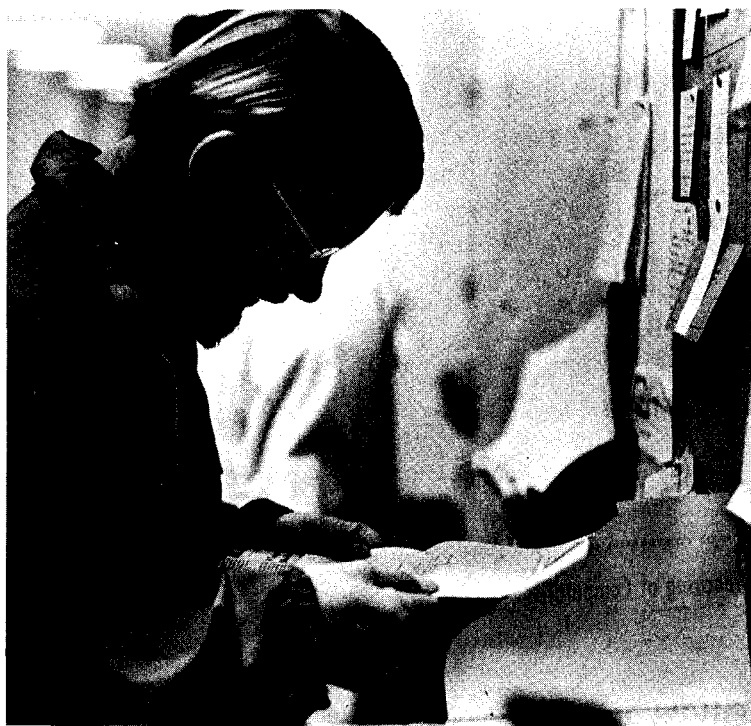
LONG-TERM LEAVE OF ABSENCE: A student admitted to the Law School is expected to pursue the complete course of study without interruption. If he is unable to complete a semester's or year's work, or is unable, after completion of a semester or a year, to return for the next regular semester, he must, in order to retain his right to return, apply for and obtain a "long-term" leave of absence.

A student who withdraws during, or at the end of, any semester without first obtaining a leave of absence, or fails to return within the time specified in his leave, will be re-admitted only upon application and at the discretion of the faculty.

No leave of absence will be granted for longer than one year.

SUSPENSION OR DISMISSAL: The College reserves the right to suspend or dismiss a student for violation of College policies or regulations, or for conduct inimical to the best interests of the College or to other students attending the College, as set forth in detail in the *Interim Standards of Conduct*, adopted on March 11, 1968, copies of which are available at the Registration desk.

PRIZES AND AWARDS: The Bancroft-Whitney Company, Bender-Moss and The Recorder Printing and Publishing Company offer annual prize awards to members of the graduating class for scholastic achievement. The Annotated Reports System, published by the Lawyers Cooperative Publishing Company and Bancroft-Whitney Company, awards selected titles from American Jurisprudence as prizes to students receiving the highest grades in certain courses. West Publishing Company awards selected titles from Corpus Juris Secundum and the Hornbook series to outstanding students in certain courses.



TUITION AND FEES

(Effective beginning with the Fall Semester, 1970-71)

Schedule of Tuition and Fees

Tuition per unit of credit.....	\$42.00
Application for Admission.....	15.00
Acceptance Deposit (non-refundable, credited toward tuition payment).....	65.00
Registration, each semester including Summer Session.....	2.00
Late registration.....	10.00
Program change initiated by the student, including withdrawals and drops (per change).....	2.00
Student Bar Association Fee, each semester, excluding Summer Session	5.00
Graduation	25.00
Transcript, each copy after the first.....	1.00

Payment and Adjustment of Tuition and Fees

OBLIGATION FOR PAYMENT: Registration, when accepted by the College, constitutes a financial contract between the student and the College. Failure to make payments of any amounts owed to the College when they become due is considered sufficient cause, until the debt has been paid or adjusted, to (1) suspend the student and (2) withhold grades, transcripts, diplomas, scholastic certificates and degrees.

Auditors and students repeating courses pay the same tuition and fees as other students.

TIME OF PAYMENT: Tuition and fees are payable in full upon registration.

Deferred payment plans are available as a part of the program of financial aid to students who are unable to pay their tuition in full at the time of registration. Under these plans, a minimum payment of one-third of the tuition and all fees must be paid at the time of registration. Details of the plans, including cost to the user, will be furnished by the Accounting Office upon request. Foreign students

do not have the privilege of deferring payments during their first semester of attendance.

ADJUSTMENT OF TUITION: Students are accepted with the understanding that they will remain for the entire semester unless suspended or dismissed. The College makes its commitments on a semester basis, according to the number of enrolled students, and is not relieved of its obligations when students withdraw. The tuition adjustment policy is predicated on the principle that the student who does not complete the semester should bear a share of the loss occasioned by his withdrawal. Tuition adjustments are, therefore, made not on a pro-rata basis, but as follows:

1. No adjustment will be made for late registration, absences from class, leaves of absence for a portion of a semester, or when a student has been dismissed or suspended by official action of the College.

2. Students must notify the Registrar of any change in enrollment status. When such notice is received, tuition will be adjusted as follows:

a. When the student withdraws or is dropped, a percentage of the semester's tuition for each course will be charged, according to the table below, for each week from the beginning of the semester through the week in which enrollment is terminated.

Week in which enrollment is terminated	Amount of charge
1st	20%
2nd	30%
3rd	40%
4th	50%
After 4th	100%

b. The date of termination will be the Friday of the week of last attendance or five days prior to the date on which the student furnishes the Registrar with a properly completed withdrawal request, whichever is later.

c. In no event will the amount of charge be less than the acceptance deposit of \$65.00.

3. Fees other than tuition will not be refunded.

PAYMENT OF BALANCES AND REFUNDS: Any amount due the College after a tuition adjustment is payable as of the date of adjustment.

If payments previously made exceed the amount due the College after adjustment, a credit will be entered on the student's account.

Refund of a credit balance will be made if requested in writing by the student. Refunds will be mailed to the student's address as noted in his request for refund.

Because of the administrative workload during the registration period, refunds cannot be processed during the first thirty days following the opening of any semester. Thereafter, refunds should normally be processed within a week after request for refund is received.



CURRICULUM

The curriculum of the School of Law is designed to provide maximum flexibility, permitting the student to explore diverse areas of interest and develop those skills which are essential to a sound understanding of the legal process.

The first semesters are the most important in the life of the law student, and it is imperative that he be exposed to those subjects which will give him an overview of basic legal concepts.

DAY DIVISION students complete the following program during their first year:

<i>Fall Semester (16 units)</i>	<i>Spring Semester (16 units)</i>
Contracts (3)	Contracts (3)
Criminal Law and Procedure (2)	Criminal Law and Procedure (2)
Procedure I (3)	Procedure I (3)
Property (3)	Property (3)
Torts (3)	Torts (3)
Writing and Research I (2)	Writing and Research II (2)

EVENING DIVISION STUDENTS complete the following program during their first year:

<i>Fall Semester (10 units)</i>	<i>Spring Semester (10 units)</i>
Contracts (3)	Contracts (3)
Procedure I (3)	Procedure I (3)
Torts (3)	Torts (3)
Writing and Research I (1)	Writing and Research I (1)

In addition, Evening Division students must complete Property (6 units) and Criminal Law and Procedure (6) in their second year.

BOTH DIVISIONS: In subsequent semesters, students in either division may follow programs of their own choosing, provided they complete the following courses as a requirement of graduation:

Constitutional Law I (6)	Equity (3)
Constitutional Law II (3)	Evidence (5)
Corporations (4)	Trusts and Estates (6)



COURSES OF INSTRUCTION

The unit value for each course is indicated by the number in parentheses after the course title.

ADMINISTRATIVE LAW (2)

The organization, authority and procedures of administrative agencies in rule making and adjudication, and judicial review of administrative rulings and decisions.

CLINICAL LEGAL STUDIES (1-5)

Participation in actual practice under the guidance of attorneys in private firms and public agencies, combined with seminar discussion of cases handled and questions of professional responsibility.

COMMERCIAL TRANSACTIONS (4)

Commercial paper and sales and sales financing, with special emphasis on the Uniform Commercial Code.

CONFLICT OF LAWS (3)

Jurisdiction of courts, recognition and enforcement of judgments, and choice of law in multi-state transactions.

CONSTITUTIONAL LAW I (6)

Division of power between the Federal government and the states; separation of powers among the branches of government; the power of government to regulate; protection of individual rights and liberties.

CONSTITUTIONAL LAW II (3)

Criminal due process and the rights of the accused.

CONSUMER PROTECTION (2)

Seminar dealing with remedies available to consumers.

CONTRACTS (6)

Assent; consideration; statute of frauds; performance and excuses of performance; third party beneficiaries; assignment and delegation.

CORPORATIONS (4)

Incorporated business associations.

CRIMINAL LAW AND PROCEDURE (4)

The elements of and defenses applying to criminal acts in general; various specific crimes; criminal procedure.

EQUITY (3)

Equitable remedies; specific performance; injunctive relief; rescission and reformation.

EVIDENCE (5)

Judicial notice; real, testimonial, and circumstantial proof; procedural considerations; privileges other than those conferred by the U.S. Constitution in criminal cases.

FAMILY PROBLEMS (3)

Family status, including marriage, divorce, annulment and separation; rights and obligations of parent and child; property and support rights and agreements; rights of respective spouses in their property under California community property law.

FEDERAL JURISDICTION (2)

Jurisdiction of the Federal Courts, including diversity jurisdiction, jurisdiction under Federal statutes and in constitutional cases.

FINANCING OF REAL ESTATE (3)

Methods of acquisition and construction of land and improvements; transfers of property and security interests; foreclosure and other remedies of creditors; anti-deficiency laws and other debtor protections.

JURISPRUDENCE (2)

A study of selected writings on the theory and philosophy of law and legal institutions.

LABOR LAW (2)

Common law sources and statutes applicable to the employer-employee relationship.

POVERTY LAW (2)

Legal problems faced by poor people.

PROBLEMS OF THE URBAN ENVIRONMENT (2)

Seminar on problems peculiar to the urban environment, involving detailed investigation of a specific problem assigned by the instructor such as development of low-cost housing, effective regulation of industrial pollution, or creation of open space in high density areas.

PROCEDURE I (6)

Subject matter jurisdiction of courts, state and Federal; jurisdiction over persons and property; venue; elements of pleading; essentials of trial procedure and functions of court and jury; verdicts; judgments; new trial and appeal; pleading and joinder of parties and causes under modern codes and Federal rules; discovery; pre-trial; judgment without trial; trial practice; relief from judgments; enforcement of judgments.

PROCEDURE II (2)

Pleading and joinder of parties and causes under modern codes and Federal rules; discovery; pre-trial; judgment without trial; trial practice; relief from judgments; enforcement of judgments.

PROPERTY (6)

Adverse possession; remedies of a possessor; the recording acts; concurrent ownership; landlord and tenant; land sale contracts; mortgages; deeds; covenants; easements; zoning and other public controls.

SELECTED LEGAL PROBLEMS (1-2)

Individual research in selected legal problems. Prerequisites: Admission to the third year of law school and approval of the Dean.

SELECTIVE SERVICE LAW (2)

Laws, regulations and recent decisions concerning Selective Service.

TAXATION I—INCOME (4)

Federal taxation of individual income; gross income; income splitting; capital gains and losses; taxable event; business and personal deductions.

TAXATION II—ESTATE AND GIFT (2)

A detailed study of the Federal Estate and Gift Taxes.

TAXATION III—THE BUSINESS ENTERPRISE (2)

An advanced course in the problems of Federal income taxation of corporate and related business enterprises. Prerequisite: satisfactory completion of a law school course in Federal Income Taxation or equivalent study and approval of the instructor.

TAXATION IV—FAMILY TAX PLANNING (2)

An advanced course in planning family holdings and disposition by gift, will or trust, with respect to income, gift and estate taxes.

TORTS (6)

The law of civil injuries, including intended and unintended interference with personal and property interests and liability without fault.

TRADE REGULATION I (2)

Anti-trust law; monopolies, restraints of trade, mergers and price discrimination.

TRADE REGULATION II (2)

Seminar dealing with selected problems in matters involving restraint of trade and unfair competitive practices.

TRIAL ADVOCACY (3)

The strategy and tactics of pleading, discovery and trial.

TRIAL PRACTICE (2)

Special problems in trial practice.

TRUSTS AND ESTATES (6)

The control and disposition of property inter vivos and after death; wills, intestate succession, trusts, and future interests; estates in land.

WRITING AND RESEARCH I (2)

Elements of legal writing.

WRITING AND RESEARCH II (2)

Research and drafting.

WRITING AND RESEARCH III (2)

A program available to selected students, permitting them limited participation in supervised teaching activities.



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(Professorial Lecturers are members of the part-time faculty who have taught at Golden Gate College for 15 semesters or a minimum of one semester each year for ten years.)

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